



# Office of the Mayor

City Hall

New Brunswick, New Jersey

## Media Release

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**For Immediate Release**

For Further Information Contact:

Bert Baron

732-745-5004

[bbaron@cityofnewbrunswick.org](mailto:bbaron@cityofnewbrunswick.org)

## Important City Facilities Access Update 3-16-2020

**New Brunswick, NJ** (March 16, 2020) - In response to the current COVID-19 outbreak, the following safeguards have been put into place. These measures will help to not only reduce and minimize the spread of COVID-19, but will help maintain an environment of safety for visitors, residents and City employees.

Beginning TODAY (Monday March 16) and continuing through Friday March 20, general public access to City Hall and Civic Square will be restricted to those with scheduled appointments. Visitors will be required to check in upon arrival.

Those wishing to make in-person tax or water and sewer payments will have access to a secure lock box located inside the rear entrance of City

Hall. For those seeking to file applications with or making payments to Construction Code, Engineering, Inspections, Planning and Economic Development, a secure lock box will be located inside the rear entrance of Civic Square. Appointments are not required to make these payments. Cash will NOT be accepted for lock box payments. Money orders or checks ONLY.

The Health and Vital Statistics office in Civic Square will continue to operate as normal.

All operations of the New Brunswick Police Department located at 25 Kirkpatrick Street will continue to operate on their regular schedule.

City Hall and Civic Square will continue to be fully staffed and operational during normal business hours, 8:30 a.m. through 4:30 p.m. Monday through Friday.

Residents are encouraged to conduct business with the City electronically or by phone. Many City forms and documents are available for download at the City website ([cityofnewbrunswick.org](http://cityofnewbrunswick.org)).

The New Brunswick Free Public Library will be closed through Sunday March 22. The Library will continue to provide services such as telephone and online reference and reader's advisory, renewing materials and library cards over the phone, help with electronic resources such as providing PINs and explaining how to download apps and materials, etc. The Library also plans to offer virtual story times, book club, adult learning workshops, and craft tutorials, telephone and online homework help, and Facetime career help. The due dates of any books or other materials you have borrowed will be extended. Items may also be returned to the library book return. For those of you who want a real (actual paper) book, a "little library" will be set up on the library's porch using books that have been donated. It will work on the principle of take one, bring one back. Your library cards are good at the reciprocal libraries. For a list of those that are still open, check <https://www.lmxac.org/info/library-status/>. Please call the library before going there to ensure their status has not changed.

The Senior Resource Center will be closed beginning TODAY (Monday March 16) through Friday April 3. All activities, programs, and trips are suspended. The Senior Resource Center staff is available to answer questions and address concerns weekdays from 8:30 a.m. to 4:30 p.m. at 732-745-5100.

All New Brunswick Municipal Court sessions are cancelled for the weeks of March 16 and March 23.

The HUB Teen Center is closed (TODAY) Monday March 16 through Friday April 3. All programs and community meetings have been cancelled.

New Brunswick Dial-A-Ride Service is suspended until further notice.

Further information regarding public meetings will be provided during the week of March 16.

Residents are encouraged to visit [cityofnewbrunswick.org](http://cityofnewbrunswick.org) and follow “City of New Brunswick” on Facebook and Twitter for updates.

During the week this policy is in place, the City will develop a strategy to restore the ready access that the public has enjoyed throughout the years while providing the necessary safeguards to reduce the potential exposure to COVID-19 for visitors and employees of City Hall and Civic Square.

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The City of New Brunswick is the county seat for Middlesex County and home of Rutgers, The State University of New Jersey, the world headquarters for Johnson & Johnson and two globally-renowned hospitals. New Brunswick is an educationally-focused City as well as “The Healthcare City.”

All of New Brunswick’s developments provide seamless access to major transportation lines and an extensive dining scene and an arts district, located in its bustling downtown. The City is focused not only on bringing in new residents and businesses, but also on improving the lives of every one of its residents.

For more information, please visit [www.cityofnewbrunswick.org](http://www.cityofnewbrunswick.org).